Introduction

Notebook is a text editor with very similar capabilities to the "Notepad" program that ships with "Windows". It does have six major enhancements, however, and several minor ones.

1. Notebook will open **very** large files.

2. Notebook offers full font and color selection, and will **save** your settings.

3. Notebook features a toolbar, complete with help balloons.

4. Notebook supports **drag and drop** text editing. Selected text can be moved by holding the left mouse button down on the selection, and dragging it to its new location. The text can be copied by holding the CONTROL key down before dragging.

5. Notebook supports overtype mode, as well as insert mode. Pressing the insert key will enable this feature. The caption at the left side of the status bar will indicate which editing mode the program is currently in.

6. Notebook will allow you to both print and save to a file **selected** text only, if desired. Simply select the text with the cursor before invoking the **print** or **save as** command, and only the selected text will be considered.

Menu Commands

File Menu Commands

Edit Menu Commands

Search Menu Commands

Options Menu Commands

File Menu

New

Opens a new document. When you choose New, you can save changes to the   document you have been working on.

Open

Opens a file. When you choose Open, you can save changes to the   document you have been working on.

Insert

Adds a file to the current document. This is much like the Edit/Paste command; the difference being that Insert allows you to paste a file instead of the clipboard contents. Insert will paste the file at the insertion point or replace selected text.

Save

Saves changes to the document you have been working on. When you choose Save, the document remains open so you   can continue working on it.

Save As

Saves a new or existing document. You can name a new   document or save an existing document under a new name.   The original document remains unchanged. **If any text is selected before calling Save As, only the selected text will be saved, so be careful not to accidently overwrite the file.** When you choose Save As, the document remains open so   you can continue working on it.

Print

If no text is selected,   prints one copy of the document.   If the file is very large,   it can take a while for Notebook to format the text for printing, so be patient. **If you select some of the text with the cursor, only the selected text will be printed.**

Print Setup

Selects a printer and sets printing options. The available options depend on the type of printer selected.

Page Setup

Sets the margins, and adds headers and footers to the printed document. If you do not care for the default settings, you can change and **save** them if you like - the settings can always be restored by clicking on the DEFAULT button. If you wish to eliminate any of the margins you must enter "0" in the appropriate field - you must not simply leave the field blank. The default header is the filename of the file you are printing, and the default footer is the page number.

Exit

Closes the document you have been working on and quits   Notebook. You can save the file before quitting.

Edit Menu

Undo

Undoes your last editing or formatting action. If an action cannot be undone, Undo appears dimmed on the Edit menu.

Clear

Clears **selected** text from a document, but does not place the text onto the Clipboard. Use **Clear** when you want to delete text from the current Notebook document but you have text on the Clipboard that you want to keep.

Cut

Deletes text from a document and places it onto the Clipboard, replacing the previous Clipboard contents.

Copy

Copies text from a document onto the Clipboard, leaving the original intact and replacing the previous Clipboard contents.

Paste

Pastes a copy of the Clipboard contents at the insertion point   or replaces selected text in a document.

Clipboard Append

Similar to the **Copy** command, except that the contents of the clipboard are not replaced, they are added to or appended. Use **Clipboard Append** when you want to copy selected text to the Clipboard, but do not want to lose the current Clipboard contents.

Select All

Selects all the text in a document at once. You can copy the selected text onto the Clipboard, delete it,   or perform other editing actions.

Clear All

Clears all the text in the document at once.

Time/Date

This function will bring up a dialog that will allow you to choose from several different time/date formats, and add the current time and/or date to a document. You can choose one of the formats as the "default", which will eliminate the need for choosing the preferred format each time you use the function.

Search Menu

Find

Searches for characters or words in a document. You can match upper and lower case letters and search forward or backward from the insertion point.

Find Next

Repeats the last search without opening the Find dialog box.

Replace

Replaces characters or words in a document. You can match upper and lower case letters and replace either one instance or all instances of the item you want replaced.

Replace Next

Repeats the last replace operation without opening the Replace dialog box.

Go To Line

Brings up a dialog box which allow you to enter a line number for the currently loaded file. The cursor will immediately jump to the designated line number upon executing the appropriate command.

Word Count

Returns the number of words in a document. This can be an extremely time consuming function if the document is large, so be patient.

Options Menu

Toolbar Visible

If the Toolbar Visible menu item is checked, clicking on it will uncheck it, making the toolbar disappear. If it is unchecked, clicking on it will make it reappear.
Note: Disabling the Toolbar will speed up edit operations.

Toolbar Help Balloons

If this menu item is checked, help balloons will appear when the mouse is parked over any of the toolbar buttons, indicating the function of the button. If unchecked, the help balloons are disabled.

Status Bar

If the Status Bar menu item is checked, clicking on it will uncheck it, making the status bar disappear. If it is unchecked, clicking on it will make it reappear.
Note: Disabling the Status Bar will speed up edit operations.

Fonts

Allows you to select all font characteristics for both your display and your printer. The settings selected including font name, size, style and color will be saved upon exiting the program.

Color

Allows you to choose the background color . The color setting will be saved upon exiting the program. To change the text color, choose the "Fonts" menu item.

Color Print

Enabling this menu item will result in a document printed with text the same color as the text color on your display. Do not enable this feature if you do not have a color printer, as it may result in inferior print quality.

Tab Set

This will set the tab and save your settings.

Word Wrap

Wraps text in a document. The Word Wrap setting (checked or unchecked) will be saved upon exiting the program.

Registration

This program was written by:

Ron Parker
CT Software
759 Galleon Ln.
Elk Grove, Il 60007

This program is shareware, and, as such, may be used freely for a period of 30 days. If, after the 30 day evaluation period expires, you find this nifty little utility useful, and plan to continue using it, you are required to register the program.

By supporting the shareware concept you are helping to ensure its continuation, which, I think you'll agree, will benefit us all.

If you wish to register the program, please send a check in the amount of $15.00 to the above address. Be sure to include your name, address, e-mail address, and the exact name of the program, so that we can immediately send you the registration information. If you would prefer to receive an installation disk, please include $2.00 to cover shipping and handling.

If you are a CompuServe subscriber, the program can be registered on-line. Go SWREG - the SWREG# is 8565. Upon receipt, a registration number will be e-mailed immediately.

Compuserve: 75264,3237
AOL: RON2222
Internet: ron2222@aol.com